

Project & Development R2-26 Organisations

Form Preview

Eligibility

* indicates a required field

Project & Development Grants - Organisations

This field is read only.

Applicants: please note

Before completing this application form, you should have read the program guidelines: [P&D ORGANISATION GUIDELINES](#).

Check out [Applicant Frequently Asked Questions](#).

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is important that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact Funding Programs Manager jbyrne@carclew.org.au.

Application Number

This field is read only.

Confirmation of Eligibility

Before proceeding, please confirm the following:

- you have read and understood the program guidelines

Your organisation is:

- small-to-medium not-for-profit organisation
- - **small organisations** are those with annual revenue under \$500,000
 - **medium organisations** are those with annual revenue of \$500,000 or more, but under \$3 million
- based in South Australia
- primarily work **for, with or by children and young people**
- can demonstrate **meaningful youth participation** in leadership, design, delivery or decision-making
- can demonstrate appropriate **Child Safe Environment policies and procedures**
- can demonstrate a track record (or emerging practice) in delivering youth arts activity
- is able to demonstrate financial viability

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- an Aboriginal-controlled organisation, youth-led organisation, incorporated or an unincorporated groups auspiced by an incorporated organisation

Your organisation is not:

- proposing activity that has already occurred
- seeking support for profit-making activity, competitions, fundraising events, or curriculum-based school programs
- an organisation with any outstanding Carclew Funding acquittals

You must confirm that all statements above are true and correct. *

Yes

Commonwealth Child Safe Framework

Does your activity provide services directly to children, or involve contact with children as a usual part of these activities?

Yes

The Commonwealth Child Safe Framework is a whole-of-government policy that sets minimum standards for child safe practices within Commonwealth entities. Carclew must ensure that the child safety requirements set out in the Framework are met by the individuals and organisations we fund.

At a minimum, all successful applicants are required to comply with all Australian law relating to employing or engaging people who work or volunteer with children. This includes working with children checks and mandatory reporting.

Financials

Please upload your organisation's most recent financial statements.

Attach a file:

Including annual income, major funding sources and annual expenditure.

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, click [here](#)

Applicant Details

Organisation Name *

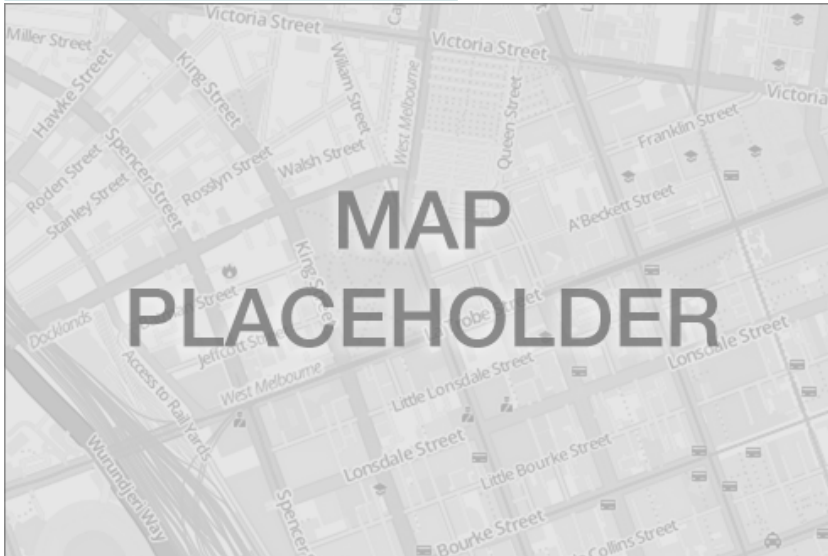
Organisation Name

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Make sure you provide the same name that is listed in official documentation.

Organisation address

Address



Primary Contact *

First Name

Last Name

Pronoun

He/him/his

She/her/hers

They/them/theirs

Ze/xem/xyr

Xe/xem/xyr

Other:

Primary contact postal address

Address

Primary contact phone number *

Must be an Australian phone number.

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Primary contact email address *

Must be an email address.

Organisation website

Must be a URL.

Please provide a brief overview of your organisation, describing what your organisation does, who it serves and its main activities. *

Word count:

Must be no more than 150 words.

Auspice Information

* indicates a required field

Is your organisation auspiced by another organisation for the purpose of this grant? *

Yes No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

Auspice Organisation Details

Auspice organisation name *

Organisation Name

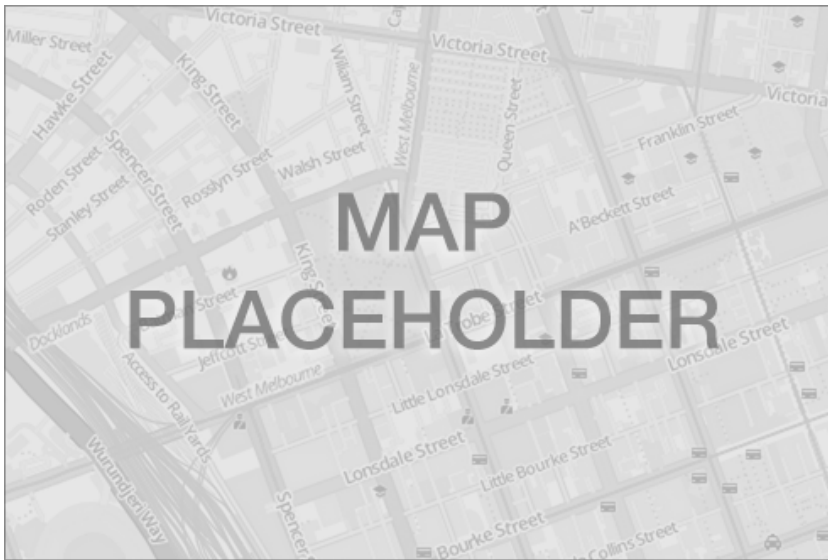
Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Auspice primary address

Address

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Auspice postal address

Address

Auspice primary phone number *

Must be an Australian phone number.

Auspice email address *

Must be an email address.

Auspice website

Must be a URL.

Primary contact person at auspice organisation *

Title First Name Last Name

We may contact this person to verify that the auspice arrangement is valid and current.

Position held in organisation *

e.g., Manager, Board Member or Fundraising Coordinator.

Auspice primary contact primary phone number *

Must be an Australian phone number.

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Auspice primary contact office phone number

Must be an Australian phone number.

Auspice primary contact email address *

Must be an email address

Please attach a letter from the auspice organisation confirming that the auspice arrangement is valid and current. *

Attach a file:

The letter must be signed by an authorised person (e.g., Manager, CEO or Board Chair) and must include: name, position, signature and date.

Does the auspice organisation have an ABN? *

Yes No

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

As the auspice organisation does not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO website](#).

Please upload completed Statement of Supplier Form: *

Attach a file:

Max 25mb per file uploaded

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Project Details

* indicates a required field

Project title *

Word count:

Must be no more than 25 words.

Provide a name for your project/program/initiative. Your title should be short but descriptive

Anticipated start date *

Must be a date and no earlier than 1/7/2026.

Anticipated end date *

Must be a date and no later than 1/7/2027.
Activity must be completed within a 12 month period.

Please provide a short summary of your project *

Word count:

Must be no more than 100 words.

Be descriptive, but succinct. Include a brief summary of who this project is for (i.e. beneficiaries), what you will do (i.e. the activities you will perform), and what effects you expect to result from your activities (outcomes).

Project Description *

Word count:

Must be no more than 300 words.

Long Description. Provide a detailed description of your project, including its artistic intent, youth involvement, and how the activity will be delivered.

Timeline

What are the major steps / stages (i.e. milestones) involved in delivering your initiative?

Milestone	Start Date	End Date	Notes
One per row. e.g. Planning; recruitment; scheduling. Add more rows if you want to list additional milestones.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.	Add notes if you need to provide more context.

Project Outcomes

What is the artform category that best describes your project

- Music
- Film / Television
- Multi-Art
- Literature / Creative Writing
- Theatre
- Arts Admin
- Dance
- Visual Arts
- Other:

Project Outcomes

Please tell us about the outcomes you expect to result from your project. Outcomes are the changes you expect to occur for the beneficiaries (direct, indirect and/or intermediaries) of your project. Generally, outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation (these are generally immediate or short-term outcomes)
- Actions, behaviour, change in policy (these are generally intermediate or medium-term outcomes)
- Social, financial, environmental, physical conditions (these are generally long-term outcomes)

Your outcomes	Timeframe	Explanatory notes
What changes do you expect will occur as a result of your project (e.g. completion of a creative work or increase in skills or confidence)? Please be brief. One per row.	When do you expect this outcome to emerge?	Add notes if you need to provide more context.

Project Outputs

Quantitative Evidence

A metric is a measurement designed to indicate whether or not progress towards an outcome is occurring, and quantify the extent to which it is occurring.

You may add your own metrics here.

Metrics work best when they:

- Are quantifiable/numeric
- Are clearly defined and succinct

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Metric	Target	Collection method	Explanatory notes
One per row. Add more rows if you want to list additional metrics. (eg, number of attendees at a performance)	Identify a target for the metric you have chosen - an estimated total for your project. Must be a number.	How will you collect and verify the data? E.g. survey, interviews/case studies, focus groups, administrative data (e.g. case management data), observation/estimation, government or public dataset (e.g. Census), other datasets.	Add notes if you need to provide more context.

Qualitative evidence

Qualitative evidence is a descriptive rather than numeric form of evidence designed to indicate whether or not progress towards an outcome is occurring.

Examples of qualitative data sources include interviews, testimonials, focus group transcripts/summaries, social media posts, media appearances/mentions, and artistic or multimedia depictions such as photographs, videos and audio/podcasts.

Qualitative evidence	Explanatory notes
Select the type of qualitative evidence you will use to help track your progress. One per row. Add more rows if you want to list additional types of qualitative evidence.	Add notes if you need to provide more context.

Assessment Criteria

* indicates a required field

Criterion 1 - Artistic Direction and Sector Role

How will this proposal strengthen your organisation's artistic direction, youth leadership, or role within South Australia's youth arts ecology? *

Word count:

Must be no more than 150 words.

Describe how the work advances artistic quality, youth-led practice, innovation, or the visibility and value of youth arts.

Criterion 2 - Youth Leadership and Governance

How does your organisation meaningfully involve young people in decision-making, creative leadership, or community connection? *

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Word count:

Must be no more than 150 words.

Describe how your approach supports agency, inclusion, and access to high-quality youth arts experiences.

Criterion 3 - Organisational Impact and Pathways

What short- and longer-term impact will this investment have on your organisation and the young people you support? *

Word count:

Must be no more than 150 words.

Describe how the grant will strengthen artistic practice, learnings, or future pathways.

Criterion 4 - Leadership, Systems and Sustainability

Describe the leadership, workforce, partnerships, and systems that enable your organisation to deliver youth arts activity safely, effectively, and sustainably. *

Word count:

Must be no more than 150 words.

Include governance, partnerships, artist support, and any practices that strengthen organisational resilience and professional standards.

Project Budget

* indicates a required field

Total Amount Requested *

\$

What is the total financial support you are requesting in this application?

Total Project/Program Cost *

\$

What is the total budgeted cost (dollars) of your project?

Project Budget (Income)

Please outline your project income in the budget table below, including details of other income or funding that you have applied for, whether it has been confirmed or not.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT)

Income description	Income type	Is this funding confirmed?	Income amount (budgeted)	Notes
			\$	
Provide a clear description for each budget item. Examples of income	Please select the type of income		Enter the total amount expected to be received.	Add notes if you need to provide more context

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could include 'grant income from another organisation', 'organisational investment', 'sponsorship or 'fundraising'.			Must be a dollar amount.
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Project Budget (Expenditure)

Please outline your project expenses in the expenditure table below.

Expenditure description	Expenditure type	Expenditure amount (budgeted)	Notes
	Other:	\$	
Provide clear descriptions for each budget item. Examples of expenses could be any cost associated with completing the project/ activity. Please note these can not be retrospective expenses ie. costs that have already been incurred.	Please select the type of expenditure.	Enter the total amount to be expended on this budget item. Must be a dollar amount.	Add notes if you need to provide more context.

Budget Totals

Total Income Amount
\$
This number/amount is calculated.

Total Expenditure Amount
\$
This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

Support Material

General support material (e.g. CV/Bio's, Confirmations, Relevant Correspondence) * 5mb max file size

Attach a file:

A maximum of 3 files can be attached

Artistic support material (e.g. Examples of Work, Artist Statement, Film Treatments or Synopsis) * 5mb max file size

Attach a file:

Please upload letters of support (if available/relevant)

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Attach a file:

A maximum of 3 files can be attached

Statistical Information

* indicates a required field

Does your project involve people with a disability? *

- Yes
 No

Does your project involve people from culturally and linguistically diverse backgrounds? *

- Yes
 No

Does your project involve Aboriginal and/or Torres Strait islanders? *

- Yes
 No

Does your project involve people living in regional or remote communities? *

- Yes
 No

Please provide an estimation of audience numbers (if applicable)

Must be a number.

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

- Yes

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Name of authorised person *

First Name

Last Name

Must be a senior staff member, trustee or appropriately authorised volunteer

Pronoun

Other:

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process.

- Very easy Easy Neutral Difficult Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.